

ST ANDREWS BUSINESS IMPROVEMENT DISTRICT (BID)
BID Board Meeting
Kinburn Castle, St Andrews 04/07/2017

Minutes

Present:

Alistair Lang (Thorntons)
Louise Fraser (Fraser Gallery)
Lindsay Adam (Bonkers)
Pat Jones (OCH)
Cllr. Jane-Ann Liston
Alan Cabbage (Jewel)

In attendance: Rhonda McCrimmon, David Russell

1. Welcome

Alistair Lang (Thorntons) - Chairman welcomed everyone.

2. Apologies

Archie McDiarmid (Luvians Bottle Shop)
Geoff Morris (University of St Andrews)
Lisa Cameron (The Old Tom Morris Store)

3. Minutes

The minutes from the BID St Andrews Board meeting on the 30th May 2017 were circulated and agreed.

Matters arising

RM reported that Peter Wood (St Andrews Wine Company) had responded to the newsletter for new Board members. Alistair and Louise agreed to meet him. LA noted that the Clean and Green team communication was much improved following earlier complaints and had made a big difference to perception.

PJ noted that Bryan Weir, the current finance volunteer had submitted a proposal for future work from 1 Sep 2017. Pat noted that the proposal was a fair reflection of the work involved and recommended that Bryan be kept on as a paid consultant. RM agreed with this.

The group discussed the Gull initiative and the current Clean and Green 'vermin proof flaps' project. It was agreed to survey the existing bins in the town to determine which were suitable for retro fitting bin flaps. The group agreed that this project fell within the Gull project budget. Once the full cost of conversion is determined, it is likely that half will be retrofitted in 2017 followed by the remaining in 2018.

The group discussed the Winter lighting project. It was agreed that a third quote would be required and the decision would be made once received.

PJ requested more formal financial reporting at Board meetings. RM suggested that this may be an appropriate role for Bryan going forward from September, and noted that any Board

member who wished could have read only access to the online accounting system. RM agreed to provide financial reports in the meantime.

RM provided P&L and Balance sheet reports to the Board with projects costs broken down for those who wished to take them away to read. (Unrelated to the previous point)

Actions:

AL and LF to meet Peter Wood with RM.

RM to communicate with Bryan that his proposal has been accepted

PJ to follow up on Winter lighting quote

The next BID board meeting will be at 6pm, Tuesday 25th July 2017 at the BID Community Room, St Andrews.